

MINUTES OF MEETING  
DEER RUN COMMUNITY DEVELOPMENT DISTRICT

The Deer Run Community Development District Audit Committee met Wednesday, August 28, 2019 at 6:00 p.m. at the Holiday Inn Express & Suites Palm Coast, 200 Flagler Plaza Drive, Palm Coast, Florida.

Present were:

Mark Dearing  
James Teagle  
Jan Doan  
Ernesto Torres  
Sarah Warren  
Rey Malave  
William Viasalyers  
Jerry Lambert  
Brian Stephens  
Robin Taylor  
Dan Fagen

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Torres called the Audit Committee meeting to order at 6:00 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the May 23, 2019 Meeting**

On MOTION by Mr. Teagle seconded by Mr. Doan with all in favor the minutes of the May 23, 2019 meeting were approved, as presented.
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**FOURTH ORDER OF BUSINESS**

**Tally of Audit Committee Members Rankings and Selection of an Auditor**

Mr. Torres stated we received proposals from two companies familiar with our CDD structure, they are from Grau & Associates and Berger Toombs Elam Gaines and Frank. I have ranked the proposals by category. Ability of personnel, proposers experience, understanding scope of work, ability to furnish the required services, price. We asked that they provide us with a price for three years for 2019, 2020 and 2021. I gave each 20 points for ability of personnel, 20 points for proposer's experience, understanding scope of work I gave 20 points to Berger Toombs and 19 points to Grau & Associates. Ability to furnish the services I gave each 20 points and for price Grau & Associates was more in price for the three years and Berger Toombs were a little less so I gave them 20 points. Overall my score for Berger Toombs is 100 and Grau & Associates 98.

It was the consensus of the Board to rank Berger Toombs no. 1.

On MOTION by Mr. Dearing seconded by Mr. Doan with all in favor Berger, Toombs, Elam, Gaines & Frank was ranked no. 1.

On MOTION by Mr. Dearing seconded by Mr. Doan with all in favor the Audit Committee adjourned at 6:05 p.m.